St. Columba's School
1, Ashok Place, New Delhi – 110001
An Edmund Rice Educational Institution

ADMISSION INFORMATION UKG (2027-28)

SIGNIFICANT DATES	
1st DECEMBER 2026	COMMENCEMENT OF ADMISSION PROCESS * Please take a print out of the filled application form and submit it at the reception of the school as soon as possible. * Please bring one extra print out copy for **receiving of FORM**.
28th DECEMBER 2026	LAST DATE FOR SUBMISSION OF APPLICATION FORMS **(Online and physical submission of downloaded filled in form and print. Ref points 1-8).** Both online and print out of the filled application form must be submitted by 2pm (latest) on this day.
15th JANUARY 2027	LAST DATE FOR **VERIFICATION** OF DOCUMENTS OF THOSE WITH **POINTS.** PARENTS WILL BE INFORMED BY SCHOOL OFFICE OF THE PARTICULAR DATE BY **EMAIL.**
20th JANUARY 2027	ADMISSION LIST OF THOSE SELECTED WITH POINTS – **List 1.**
27th JANUARY 2027	LAST DATE FOR COMPLETING ADMISSION FORMAILITIES OF THOSE SELECTED THROUGH POINT CRITERIA.
30th JANUARY 2027	**7:30AM: LUCKY DRAW for applicants who are eligible with the cutoff points. (ONE PARENT TO BE PHYSICALLY PRESENT WITH COPY OF RECEIVING FORM & EMAIL FROM SCHOOL INFORMING THAT THEY ARE ELIGIBLE – CHILDREN NOT ALLOWED).**
5th FEBRUARY 2027	DISPLAY OF 2nd LIST OF ADMISSION (WITH WAITING LIST) i.e., those selected in Lucky Draw. **(List 2)**
20th FEBRUARY 2027	LAST DATE FOR COMPLETING ADMISSION FORMAILITIES OF THOSE SELECTED THROUGH LUCKY DRAW.
8th MARCH 2027	8:00 a.m. **PARENT ORIENTATION FOR** ALL NEW UKG ADMISSIONS **Children are NOT to be present.**

OTHER IMPORTANT INFORMATION

1. The application form can be accessed online via the link provided at the bottom, w.e.f. **1st December, 2026.**
2. Last date of availability of application form on the website & submission to the school reception is **28th December, 2026.**
3. **Boys** born between **1st April 2021 and 31st March 2022**, only, are eligible for application for admission as per DoE Circular dated 20.11.2026
4. Self-attested (both parents) document copies to be submitted with the physical form (**please bring originals when submitting the form):**
   a. Birth Certificate
   b. Ration Card
   c. Voter ID (EPIC) of each parent
   d. Electricity bill / Water Bill/ MTNL Telephone Bill/ Passport/ Allotment letter (for those living in Government accommodation)
   e. Aadhar Card of each parent and child
   If the parent of applicant is unable/unwilling to give any of the above documents a written statement by the parent of this needs to be attached.
5. Self-attested (both parents) document copies to be submitted by those in **special categories**
   a. Catholic / Christian: Baptism certificate (signed by Parish Priest) / Dedication letter (Christian)
   Baptism certificate of Christian parents. Certificate of Parish Priest regarding the applicants and parents' participation in Parish devotion/activity.
   b. Alumni: Father's marksheet and Father's OCA membership
   c. Sibling: Copy of the last fee paid receipt of applicant's sibling
6. Point criteria (Total 100 points):
   a. Catholic / Christian: 40 points
   b. Alumni child: 20 points
   c. Sibling: 20 points
   d. Neighbourhood: 20 points

0-3 km = 20 points	above 3 to 5 km = 15 points	above 5 & below 8 km = 10 points
above 8 & below 10 km = 5 points	above 10 km = 0 points	

7. All students claiming admission under the Minority Christian category commit to the student attending Catechism classes in school throughout his years in the school. (Catechism classes are taken on a non-denominational basis among the different churches of the Christian faith).
8. While mentioning Category is not mandatory, if applicants wish to avail of facilities e.g., Gov. scholarships for Minorities/SC/ST/OBC as per Government criteria, the information needs to be filled and supported with documents.
9. Duplicate forms will be rejected.
10. The school reserves the right to reject applications with incomplete or false information.
11. If seats remain after accommodating applicants on points, only those who have come to verify their documents and are physically present at the time of **LUCKY DRAW** will be considered for the same.
12. St. Columba's School is an unaided Minority school; hence it does not fall under the ambit of RTE. No additional facilities are available for children with special needs.
13. St. Columba's School does not accept any form of donation in lieu of admission and no third-party involvement is used or encouraged. Admission is entirely a matter between the applying parent and the school and no assurance of admission can be given.
14. The Principal's decision in matters of admission is final. No person is authorised to seek admission on behalf of a child of whom he / she is not the legal guardian. Parents and Guardians are not to trust or believe in any person from the school or outside who claims to have influence on the selection of students for admission.
15. The total number of seats for the UKG class 2027-28 is 200.

PRINCIPAL
ST. COLUMBA'S SCHOOL
NEW DELHI-110001

LINK: http://stcolumbas.edu.in/Online_Registration/